

CITY OF MARLBOROUGH MEETING POSTING

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CITY CLERK'S OFFICE
MARLBOROUGH

Meeting Name: MPS SCHOOL COMMITTEE MEETING

2024 JAN -5 AM 11:00

Date: TUESDAY, JANUARY 9, 2024

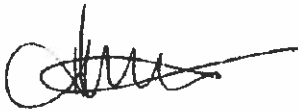
Time: 7:30 PM

Location: 17 WASHINGTON STREET, SCHOOL COMMITTEE ROOM

Agenda Items to be addressed:

1. Call to Order
2. Pledge of Allegiance
3. Presentation
4. Committee Discussion/Directives
5. Communications
6. Superintendent's Report
 - A. Assistant Superintendent of Student Services & Equity
7. Acceptance of Minutes
8. Public Comment
9. Action Items/Reports
 - A. MHS Student Council Conference Attendance Approval
 - B. Policy for First Read
 1. Policy 3.410 Budget Authority (update from Adjustments and Transfers to Budget)
 - C. Director of Finance & Operations Interview Committee and Timeline
 - D. Acceptance of Donations and Gifts
10. Reports of School Committee Sub-Committees
11. Members' Forum
12. Adjournment

Respectfully submitted,



Heidi Matthews, Secretary
Marlborough School Committee

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

SCHOOL COMMITTEE SUPERINTENDENT UPDATE

TO: MARLBOROUGH SCHOOL COMMITTEE

FROM: MARY MURPHY, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S UPDATE

DATE: 1/9/24

1. April 1, 2024 Student Opportunity Act Submission: "The Student Opportunity Act (SOA) was enacted in 2019, injecting significant new funding into the Commonwealth's educational system, with a focus on providing funding to districts serving students with the greatest needs. The law also included a critical provision that requires every district to set clear targets for improving disparities in achievement among student groups and develop a three-year plan to implement evidence-based strategies to meet their targets." (DESE 2024 Guidance Materials)

"Two key plans that districts produce on a regular basis are District Improvement Plans (sometimes framed as district strategic plans) and SOA plans. While both plans cover multiple years, there are some important differences.

The District Improvement Plan (DIP) serves as a comprehensive plan that describes the *full set of strategies* that a district will implement to support *all students* in their district. By contrast, the SOA Plan addresses a subset of a district's overall initiatives, focusing on evidence-based programs and strategies that will improve the educational experiences and outcomes of students, including English learners, students with disabilities, and low-income students. To that end, your district's SOA plan should spotlight critical, actionable evidence-based programs and strategies that are focused on rapidly improving outcomes for students with low academic performance, whether you are enhancing ongoing efforts or introducing a small number of new initiatives." (DESE 2024 Guidance Materials)

The district must submit a plan for school committee for approval in March. We will begin the process by reviewing student data and identifying our priority areas of focus and set improvement targets. We will then need to select evidenced based programs to address disparities in outcomes.

We will be asking for feedback and participation in this process in the next two and a half months. On January 29th, the district-wide leadership team, which includes teachers and administrators will focus on reviewing the data, the targets, and provide feedback on evidenced based programs. In February we are scheduling "Superintendent's

Coffees” with parents and staff to have conversations about possible priorities areas. I would like to extend an invitation to school committee members to attend the district-wide Leadership Meeting and/or any of the Superintendent Coffees. We will also survey all stakeholders.

2. Parent Coffees: I will be sending out an invitation to all parents and guardians to join me and members of my leadership team on February 8th. We have scheduled a 10am “morning coffee” and a 4pm “afternoon tea”. Parents and guardians are invited to attend one of these open sessions. We will be focusing on two agenda items: Student Opportunity Act priority areas, feedback on current cell phone rules and procedures.

3. Assabet Valley Collaborative FY23 Financial Audit: Attached to my report you will find a copy of Assabet Valley Collaborative’s (AVC) FY23 final audit report and community cover letter.

4. Attendance Data: On November 2, 2023, I presented a variety of student data at a School Committee Workshop. I plan to present this same data and add additional information to presentations during the next few meetings.

Respectfully Submitted,
Mary Murphy
Superintendent of Schools

MPS Attendance Data

JANUARY 9, 2024

1

Mass General Law Chapter 76 Compulsory Attendance

G.L. c. 76 Section 1B: Pupil absence notification program

Section 1B. The school committee of each city, town or regional school district shall have a pupil absence notification program in each of its schools. The program shall be designed to ensure that each school notifies a parent or guardian of the child's absence if the school has not received notification of the absence from the parent or guardian within 3 days of the absence.

Each school committee shall have a policy of notifying the parent or guardian of a student who has at least 5 days in which the student has missed 2 or more periods unexcused in a school year or who has missed 5 or more school days unexcused in a school year. The notification policy shall require that the school principal or headmaster, or a designee, make a reasonable effort to meet with the parent or guardian of a student who has 5 or more unexcused absences to develop action steps for student attendance. The action steps shall be developed jointly and agreed upon by the school principal or headmaster, or a designee, the student and the student's parent or guardian and with input from other relevant school personnel and officials from relevant public safety, health and human service, housing and nonprofit agencies.

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State-wide Chronic Absenteeism by Grade Span 2019-2023

Variance across grade spans, but all well behind pre-pandemic levels

	2019 CA %	2022 CA%	2023 CA%	% Change 19-23
Elementary	10.0	25.5	20.3	+103%
Elem/MS	12.1	30.0	24.8	+105%
Middle	11.3	25.0	20.0	+77%
MS/HS	22.0	37.0	32.2	+46%
High School	23.0	35.1	29.9	+30%

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State-wide MCAS Achievement Results for Chronically Absent Students

ELA	2023 Average Scaled Score			2023 % Meeting or Exceeding		
	Not Chronically Absent	Chronically Absent	Difference	Not Chronically Absent	Chronically Absent	Difference
Grades 3-8	496	483	-13	46	25	-21
Grade 10	508	490	-18	65	37	-28

Math	2023 Average Scaled Score			2023 % Meeting or Exceeding		
	Not Chronically Absent	Chronically Absent	Difference	Not Chronically Absent	Chronically Absent	Difference
Grades 3-8	497	482	-15	45	20	-25
Grade 10	504	487	-17	57	23	-24

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Student Attendance (2022-23)

Please note that the attendance data in the report below reflects attendance reported by districts from the beginning of their school years until March 1, 2023.

Student Group	Student Attendance (2022-23)				
	Attendance Rate	Average # of Absences	Absent 10 or more days	Chronicity Absent (10% or more)	Chronicity Absent (20% or more)
All Students	91.0	9.3	36.1	33.2	9.7
Female	91.2	9.1	35.6	32.7	9.2
Male	90.8	9.5	36.6	33.7	10.1
Lower Income	89.9	10.4	41.9	39.0	12.2
High Needs	90.0	10.2	41.0	36.2	12.8
LEP English Language Learner	89.2	10.7	44.9	42.9	13.7
Students with disabilities	89.4	11.1	42.0	38.4	14.2
African American/Black	91.4	8.8	29.8	26.9	6.7
Asian	91.5	8.6	34.8	26.1	6.5
Hispanic or Latino	90.8	10.2	40.9	38.5	11.8
White race non-Hispanic or Latino	90.2	10.0	39.1	37.5	14.7
White	92.4	8.0	29.4	25.7	6.0

District Attendance Data

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FY23 Secondary Schools Comparisons

Marlborough High (6170045)		L.T. Charles W. Whitcomb School (6170045)	
Student Attendance (2022-23)		Student Attendance (2022-23)	
Please note that the attendance data in the report below reflects attendance reported by districts from the beginning of their school years until March 1, 2023.		Please note that the attendance data in the report below reflects attendance reported by districts from the beginning of their school years until March 1, 2023.	
Student Group		Student Group	
Attendance Rate	Average # of Absences	Attendance Rate	Average # of Absences
All Students	91.0	91.0	9.3
Female	91.2	91.2	9.1
Male	90.8	90.8	9.5
Lower Income	89.9	89.9	10.4
High Needs	90.0	90.0	10.2
LEP English Language Learner	89.2	89.2	10.7
Students with disabilities	89.4	89.4	11.1
African American/Black	91.4	91.4	8.8
Asian	91.5	91.5	8.6
Hispanic or Latino	90.8	90.8	10.2
White race non-Hispanic or Latino	90.2	90.2	10.0
White	92.4	92.4	8.0

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FY23 Elementary School Comparison

Charles Jewett School (#1706030)

2022

Student Attendance (2022-23)

Please note that the attendance data in the report below reflects attendance reported by parents for the reporting school year and not the last day of school.

Student Name	Student Attendance (2022-23)									
	Enrollment Date	Enrollment Age	Enrollment Sex	Enrollment Grade	Enrollment Status	Enrollment Date	Enrollment Age	Enrollment Sex	Enrollment Grade	Enrollment Status
John Doe	09/01/2018	10.3	M	5.3	Enrolled	09/01/2018	10.3	M	5.3	Enrolled
Jane Smith	08/15/2019	11.4	F	6.4	Enrolled	08/15/2019	11.4	F	6.4	Enrolled
John Doe	08/27/2019	9.1	M	4.1	Enrolled	08/27/2019	9.1	M	4.1	Enrolled
Jane Smith	07/15/2020	7.5	F	3.5	Enrolled	07/15/2020	7.5	F	3.5	Enrolled
John Doe	06/15/2021	6.4	M	2.4	Enrolled	06/15/2021	6.4	M	2.4	Enrolled
Jane Smith	05/01/2022	5.3	F	1.3	Enrolled	05/01/2022	5.3	F	1.3	Enrolled
John Doe	04/01/2023	4.2	M	0.2	Enrolled	04/01/2023	4.2	M	0.2	Enrolled
Jane Smith	03/15/2024	3.1	F	0.1	Enrolled	03/15/2024	3.1	F	0.1	Enrolled
John Doe	02/15/2025	2.0	M	0.0	Enrolled	02/15/2025	2.0	M	0.0	Enrolled
Jane Smith	01/15/2026	0.9	F	0.0	Enrolled	01/15/2026	0.9	F	0.0	Enrolled
John Doe	12/15/2026	0.8	M	0.0	Enrolled	12/15/2026	0.8	M	0.0	Enrolled
Jane Smith	11/15/2027	0.7	F	0.0	Enrolled	11/15/2027	0.7	F	0.0	Enrolled
John Doe	10/15/2028	0.6	M	0.0	Enrolled	10/15/2028	0.6	M	0.0	Enrolled
Jane Smith	09/15/2029	0.5	F	0.0	Enrolled	09/15/2029	0.5	F	0.0	Enrolled
John Doe	08/15/2030	0.4	M	0.0	Enrolled	08/15/2030	0.4	M	0.0	Enrolled
Jane Smith	07/15/2031	0.3	F	0.0	Enrolled	07/15/2031	0.3	F	0.0	Enrolled
John Doe	06/15/2032	0.2	M	0.0	Enrolled	06/15/2032	0.2	M	0.0	Enrolled
Jane Smith	05/15/2033	0.1	F	0.0	Enrolled	05/15/2033	0.1	F	0.0	Enrolled
John Doe	04/15/2034	0.0	M	0.0	Enrolled	04/15/2034	0.0	M	0.0	Enrolled
Jane Smith	03/15/2035	0.0	F	0.0	Enrolled	03/15/2035	0.0	F	0.0	Enrolled
John Doe	02/15/2036	0.0	M	0.0	Enrolled	02/15/2036	0.0	M	0.0	Enrolled
Jane Smith	01/15/2037	0.0	F	0.0	Enrolled	01/15/2037	0.0	F	0.0	Enrolled
John Doe	12/15/2038	0.0	M	0.0	Enrolled	12/15/2038	0.0	M	0.0	Enrolled
Jane Smith	11/15/2039	0.0	F	0.0	Enrolled	11/15/2039	0.0	F	0.0	Enrolled
John Doe	10/15/2040	0.0	M	0.0	Enrolled	10/15/2040	0.0	M	0.0	Enrolled
Jane Smith	09/15/2041	0.0	F	0.0	Enrolled	09/15/2041	0.0	F	0.0	Enrolled
John Doe	08/15/2042	0.0	M	0.0	Enrolled	08/15/2042	0.0	M	0.0	Enrolled
Jane Smith	07/15/2043	0.0	F	0.0	Enrolled	07/15/2043	0.0	F	0.0	Enrolled
John Doe	06/15/2044	0.0	M	0.0	Enrolled	06/15/2044	0.0	M	0.0	Enrolled
Jane Smith	05/15/2045	0.0	F	0.0	Enrolled	05/15/2045	0.0	F	0.0	Enrolled
John Doe	04/15/2046	0.0	M	0.0	Enrolled	04/15/2046	0.0	M	0.0	Enrolled
Jane Smith	03/15/2047	0.0	F	0.0	Enrolled	03/15/2047	0.0	F	0.0	Enrolled
John Doe	02/15/2048	0.0	M	0.0	Enrolled	02/15/2048	0.0	M	0.0	Enrolled
Jane Smith	01/15/2049	0.0	F	0.0	Enrolled	01/15/2049	0.0	F	0.0	Enrolled
John Doe	12/15/2050	0.0	M	0.0	Enrolled	12/15/2050	0.0	M	0.0	Enrolled
Jane Smith	11/15/2051	0.0	F	0.0	Enrolled	11/15/2051	0.0	F	0.0	Enrolled
John Doe	10/15/2052	0.0	M	0.0	Enrolled	10/15/2052	0.0	M	0.0	Enrolled
Jane Smith	09/15/2053	0.0	F	0.0	Enrolled	09/15/2053	0.0	F	0.0	Enrolled
John Doe	08/15/2054	0.0	M	0.0	Enrolled	08/15/2054	0.0	M	0.0	Enrolled
Jane Smith	07/15/2055	0.0	F	0.0	Enrolled	07/15/2055	0.0	F	0.0	Enrolled
John Doe	06/15/2056	0.0	M	0.0	Enrolled	06/15/2056	0.0	M	0.0	Enrolled
Jane Smith	05/15/2057	0.0	F	0.0	Enrolled	05/15/2057	0.0	F	0.0	Enrolled
John Doe	04/15/2058	0.0	M	0.0	Enrolled	04/15/2058	0.0	M	0.0	Enrolled
Jane Smith	03/15/2059	0.0	F	0.0	Enrolled	03/15/2059	0.0	F	0.0	Enrolled
John Doe	02/15/2060	0.0	M	0.0	Enrolled	02/15/2060	0.0	M	0.0	Enrolled
Jane Smith	01/15/2061	0.0	F	0.0	Enrolled	01/15/2061	0.0	F	0.0	Enrolled
John Doe	12/15/2062	0.0	M	0.0	Enrolled	12/15/2062	0.0	M	0.0	Enrolled
Jane Smith	11/15/2063	0.0	F	0.0	Enrolled	11/15/2063	0.0	F	0.0	Enrolled
John Doe	10/15/2064	0.0	M	0.0	Enrolled	10/15/2064	0.0	M	0.0	Enrolled
Jane Smith	09/15/2065	0.0	F	0.0	Enrolled	09/15/2065	0.0	F	0.0	Enrolled
John Doe	08/15/2066	0.0	M	0.0	Enrolled	08/15/2066	0.0	M	0.0	Enrolled
Jane Smith	07/15/2067	0.0	F	0.0	Enrolled	07/15/2067	0.0	F	0.0	Enrolled
John Doe	06/15/2068	0.0	M	0.0	Enrolled	06/15/2068	0.0	M	0.0	Enrolled
Jane Smith	05/15/2069	0.0	F	0.0	Enrolled	05/15/2069	0.0	F	0.0	Enrolled
John Doe	04/15/2070	0.0	M	0.0	Enrolled	04/15/2070	0.0	M	0.0	Enrolled
Jane Smith	03/15/2071	0.0	F	0.0	Enrolled	03/15/2071	0.0	F	0.0	Enrolled
John Doe	02/15/2072	0.0	M	0.0	Enrolled	02/15/2072	0.0	M	0.0	Enrolled
Jane Smith	01/15/2073	0.0	F	0.0	Enrolled	01/15/2073	0.0	F	0.0	Enrolled
John Doe	12/15/2074	0.0	M	0.0	Enrolled	12/15/2074	0.0	M	0.0	Enrolled
Jane Smith	11/15/2075	0.0	F	0.0	Enrolled	11/15/2075	0.0	F	0.0	Enrolled
John Doe	10/15/2076	0.0	M	0.0	Enrolled	10/15/2076	0.0	M	0.0	Enrolled
Jane Smith	09/15/2077	0.0	F	0.0	Enrolled	09/15/2077	0.0	F	0.0	Enrolled
John Doe	08/15/2078	0.0	M	0.0	Enrolled	08/15/2078	0.0	M	0.0	Enrolled
Jane Smith	07/15/2079	0.0	F	0.0	Enrolled	07/15/2079	0.0	F	0.0	Enrolled
John Doe	06/15/2080	0.0	M	0.0	Enrolled	06/15/2080	0.0	M	0.0	Enrolled
Jane Smith	05/15/2081	0.0	F	0.0	Enrolled	05/15/2081	0.0	F	0.0	Enrolled
John Doe	04/15/2082	0.0	M	0.0	Enrolled	04/15/2082	0.0	M	0.0	Enrolled
Jane Smith	03/15/2083	0.0	F	0.0	Enrolled	03/15/2083	0.0	F	0.0	Enrolled
John Doe	02/15/2084	0.0	M	0.0	Enrolled	02/15/2084	0.0	M	0.0	Enrolled
Jane Smith	01/15/2085	0.0	F	0.0	Enrolled	01/15/2085	0.0	F	0.0	Enrolled
John Doe	12/15/2086	0.0	M	0.0	Enrolled	12/15/2086	0.0	M	0.0	Enrolled
Jane Smith	11/15/2087	0.0	F	0.0	Enrolled	11/15/2087	0.0	F	0.0	Enrolled
John Doe	10/15/2088	0.0	M	0.0	Enrolled	10/15/2088	0.0	M	0.0	Enrolled
Jane Smith	09/15/2089	0.0	F	0.0	Enrolled	09/15/2089	0.0	F	0.0	Enrolled
John Doe	08/15/2090	0.0	M	0.0	Enrolled	08/15/2090	0.0	M	0.0	Enrolled
Jane Smith	07/15/2091	0.0	F	0.0	Enrolled	07/15/2091	0.0	F	0.0	Enrolled
John Doe	06/15/2092	0.0	M	0.0	Enrolled	06/15/2092	0.0	M	0.0	Enrolled
Jane Smith	05/15/2093	0.0	F	0.0	Enrolled	05/15/2093	0.0	F	0.0	Enrolled
John Doe	04/15/2094	0.0	M	0.0	Enrolled	04/15/2094	0.0	M	0.0	Enrolled
Jane Smith	03/15/2095	0.0	F	0.0	Enrolled	03/15/2095	0.0	F	0.0	Enrolled
John Doe	02/15/2096	0.0	M	0.0	Enrolled	02/15/2096	0.0	M	0.0	Enrolled
Jane Smith	01/15/2097	0.0	F	0.0	Enrolled	01/15/2097	0.0	F	0.0	Enrolled
John Doe	12/15/2098	0.0	M	0.0	Enrolled	12/15/2098	0.0	M	0.0	Enrolled
Jane Smith	11/15/2099	0.0	F	0.0	Enrolled	11/15/2099	0.0	F	0.0	Enrolled
John Doe	10/15/2100	0.0	M	0.0	Enrolled	10/15/2100	0.0	M	0.0	Enrolled
Jane Smith	09/15/2101	0.0	F	0.0	Enrolled	09/15/2101	0.0	F	0.0	Enrolled
John Doe	08/15/2102	0.0	M	0.0	Enrolled	08/15/2102	0.0	M	0.0	Enrolled
Jane Smith	07/15/2103	0.0	F	0.0	Enrolled	07/15/2103	0.0	F	0.0	Enrolled
John Doe	06/15/2104	0.0	M	0.0	Enrolled	06/15/2104	0.0	M	0.0	Enrolled
Jane Smith	05/15/2105	0.0	F	0.0	Enrolled	05/15/2105	0.0	F	0.0	Enrolled
John Doe	04/15/2106	0.0	M	0.0	Enrolled	04/15/2106	0.0	M	0.0	Enrolled
Jane Smith	03/15/2107	0.0	F	0.0	Enrolled	03/15/2107	0.0	F	0.0	Enrolled
John Doe	02/15/2108	0.0	M	0.0	Enrolled	02/15/2108	0.0	M	0.0	Enrolled
Jane Smith	01/15/2109	0.0	F	0.0	Enrolled	01/15/2109	0.0	F	0.0	Enrolled
John Doe	12/15/2110	0.0	M	0.0	Enrolled	12/15/2110	0.0	M	0.0	Enrolled
Jane Smith	11/15/2111	0.0	F	0.0	Enrolled	11/15/2111	0.0	F	0.0	Enrolled
John Doe	10/15/2112	0.0	M	0.0	Enrolled	10/15/2112	0.0	M	0.0	Enrolled
Jane Smith	09/15/2113	0.0	F	0.0	Enrolled	09/15/2113	0.0	F	0.0	Enrolled
John Doe	08/15/2114	0.0	M	0.0	Enrolled	08/15/2114	0.0	M	0.0	Enrolled
Jane Smith	07/15/2115	0.0	F	0.0	Enrolled	07/15/2115	0.0	F	0.0	Enrolled
John Doe	06/15/2116	0.0	M	0.0	Enrolled	06/15/2116	0.0	M	0.0	Enrolled
Jane Smith	05/15/2117	0.0	F	0.0	Enrolled	05/15/2117	0.0	F	0.0	Enrolled
John Doe	04/15/2118	0.0	M	0.0	Enrolled	04/15/2118	0.0	M	0.0	Enrolled
Jane Smith	03/15/2119	0.0	F	0.0	Enrolled	03/15/2119	0.0	F	0.0	Enrolled
John Doe	02/15/2120	0.0	M	0.0	Enrolled	02/15/2120	0.0	M	0.0	Enrolled
Jane Smith	01/15/2121	0.0	F	0.0	Enrolled	01/15/2121	0.0	F	0.0	Enrolled
John Doe	12/15/2122	0.0	M	0.0	Enrolled	12/15/2122	0.0	M	0.0	Enrolled
Jane Smith	11/15/2123	0.0	F	0.0	Enrolled	11/15/2123	0.0	F	0.0	Enrolled
John Doe	10/15/2124	0.0	M	0.0	Enrolled	10/15/2124	0.0	M	0.0	Enrolled
Jane Smith	09/15/2125	0.0	F	0.0	Enrolled	09/15/2125	0.0	F	0.0	Enrolled
John Doe	08/15/2126	0.0	M	0.0	Enrolled	08/15/2126	0.0	M	0.0	Enrolled
Jane Smith	07/15/2127	0.0	F	0.0	Enrolled	07/15/2127	0.0	F	0.0	Enrolled
John Doe	06/15/2128	0.0	M	0.0	Enrolled	06/15/2128	0.0	M	0.0	Enrolled
Jane Smith	05/15/2129	0.0	F	0.0	Enrolled	05/15/2129	0.0	F	0.0	Enrolled
John Doe	04/15/2130	0.0	M	0.0	Enrolled	04/15/2130	0.0	M	0.0	Enrolled
Jane Smith	03/15/2131	0.0	F	0.0	Enrolled	03/15/2131	0.0	F	0.0	Enrolled
John Doe	02/15/2132	0.0	M	0.0	Enrolled	02/15/2132	0.0	M	0.0	Enrolled
Jane Smith	01/15/2133	0.0	F	0.0	Enrolled	01/15/2133	0.0	F	0.0	Enrolled
John Doe	12/15/2134	0.0	M	0.0	Enrolled	12/15/2134	0.0	M	0.0	Enrolled
Jane Smith	11/15/2135	0.0	F	0.0	Enrolled	11/15/2135	0.0	F	0.0	Enrolled
John Doe	10/15/2136	0.0	M	0.0	Enrolled	10/15/2136	0.0	M	0.0	Enrolled
Jane Smith	09/15/2137	0.0	F	0.0	Enrolled	09/15/2137	0.0	F	0.0	Enrolled
John Doe	08/15/2138	0.0	M	0.0	Enrolled	08/15/2138	0.0	M	0.0	Enrolled
Jane Smith	07/15/2139	0.0	F	0.0	Enrolled	07/15/2139	0.0	F	0.0	Enrolled
John Doe	06/15/2140	0.0	M	0.0	Enrolled	06/15/2140	0.0	M	0.0	Enrolled
Jane Smith	05/15/2141									

FY24 District Attendance Comparison

2022-2023 absences	# Students chronically absent	Enrollment at same day number	Percentage
5 or more at day 45	820	4643	17.66%
9 or more at day 90	1192	4640	24.83%
14 or more at day 135	957	4700	20.36%
18 or more at day 180	945	4759	19.86%

2023-2024 absences	# Students chronically absent	Enrollment at same day number	Percentage
5 or more at day 45	892	4590	19.43%
9 or more at day 90			
14 or more at day 135			
18 or more at day 180			

Steps Taken/Next Steps

- School-based Attendance Teams
- Talking Points
- Re-engagement Coaches
- Vacation Attendance Academies
- District Attendance Team



Marlborough Public Schools

**Jody O'Brien • Assistant Superintendent of
Student Services & Equity**
25 Union Street, Marlborough, MA 01752
(508) 460-3509 ext. 13820 • jobrien@mps-edu.org

Assistant Superintendent of Student Services & Equity Report to School Committee Regular Session January 9, 2024

New IEP Form & Special Education Parent Advisory Council

Massachusetts' IEP document is getting a new look. The Department of Elementary & Secondary Education has been working for several years on an updated IEP form, which is now ready for rollout. All school districts will be required to begin using the new form for the 2024-2025 school year.

Marlborough's Special Education Parent Advisory Council (SEPAC) has not been an active group for several years. While there is a State requirement that school districts have a SEPAC, MPS has had a waiver filed with DESE due to the lack of parents willing to take on a leadership role. The district has been working with the Federation for Children organization to reactivate this council.

Mr. John Fletcher, Director of Special Education, will be presenting more detailed information tonight on both special education topics.

www.mps-edu.org

It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9A

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Student Council, MASC Annual Conference, March 6-8, 2024 Hyannis, MA

Person(s) preparing Agenda Item: Mary Ellen Klein

Title: Student Council Advisor

Listing of Attachments (supporting documentation):

Itinerary

General Information

BACKGROUND:

The Massachusetts Association of Student Councils has hosted an annual conference in Hyannis, MA for over 30 years. Marlborough High School has participated for much of that time including the last few trips under my leadership. The experience for the student leaders is invaluable as they are provided leadership workshops developing their skills, keynote speakers, and opportunities to network.

STATUS:

Students at this time have applied and up to 12 will be selected to attend this experience based on their involvement in Student Council, their enthusiasm for the experience, and their good academic standing.

RECOMMENDATION:

The annual conference continues to be held on Cape Cod in Hyannis, MA. Approval by the committee is being sought for the 12 Marlborough High School Student Council members to attend this conference.

Recommended by:



Recommended by the Superintendent:



**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9B

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Policy for First Read

Person(s) preparing Agenda Item: Katherine Hennessy

Title: Policy Subcommittee Chair

Listing of Attachments (supporting documentation):

Policy 3.410 Budget Authority (update from Adjustments and Transfers to Budget)

BACKGROUND:

The following policy was reviewed at the December 20, 2023 Policy Subcommittee meeting:

Policy 3.410 Adjustments and Transfers to Budget

STATUS:

Revisions have been made to Policy 3.410 Adjustments and Transfers to Budget. The policy name is being recommended, by the Policy Subcommittee, to be updated to Budget Authority.

RECOMMENDATION:

After review by the full committee, the following policy will be moved forward for approval at the next regularly scheduled School Committee meeting.

Policy 3.410 Budget Authority

Recommended by:



Recommended by the Superintendent:





ADJUSTMENTS and BUDGET TRANSFER AUTHORITY S to BUDGET
(School Administration & Fiscal Management)

ADJUSTMENTS AND TRANSFERS TO BUDGET

~~1. Subsequent to full School Committee approval of a fiscal year's budget, all requests for adjustments to and/or transfers between programs will be addressed in the following manner.~~

~~A. An adjustment or transfer form will be completed by the School Business Administrator.~~

~~B. All requests for an adjustment and/or transfer will be submitted to the office of the School Business Administrator by Tuesday of the week prior to the next scheduled school committee meeting.~~

~~C. The signed request will be forwarded to the Superintendent's Office where the request will be placed on the agenda of the next School Committee meeting.~~

~~D. The signed request will be included in all School Committee members' meeting packets.~~

~~E. All adjustment and/or transfer requests will be presented to the full School Committee at the meeting immediately following.~~

~~F. Upon approval of any adjustments and/or transfers to the approved budget by a majority of the full School Committee in attendance, the form will be Returned to the School Business Administrator for delivery to the City Auditor.~~

In keeping with the need for periodic reconciliation of the District budget, the School Committee will consider requests for transfers of funds between cost centers as they are recommended by the Superintendent.

The Committee wishes to be kept abreast of the need for these adjustments so that it may act promptly and expedite financial record keeping for the school district.

All requests for transfers between cost centers, such as school or department, as established during the annual budget deliberation, must be submitted to the School Committee for approval as part of the School Business Officer's regular report at the business meetings of the School Committee. Transfers between personnel and non-personnel accounts and transfers between building accounts must be submitted to the School Committee for approval.

All funds in the general account not expended by the close of the fiscal year will be returned to the municipality.

SOURCE: MASC Updated 2022



ADJUSTMENTS and BUDGET TRANSFER AUTHORITY S to BUDGET
(School Administration & Fiscal Management)

LEGAL REFS.: MGL [71:37](#)

DOR 94-660

CROSS REFS.: [DBG](#), Budget Adoption Procedures MASC policy

[DI](#), Fiscal Accounting and Reporting MASC policy

Legal Reference: none

Approved: 11/10/98
Revised: 12/10/02
Revised: 12/12/06
Approved: 2.25.2020

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9C

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Director of Finance & Operations Interview Committee & Timeline

Person(s) preparing Agenda Item: Mary Murphy

Title: Superintendent

Listing of Attachments (supporting documentation):

BACKGROUND:

The position of Director of Finance & Operations will be vacant as of July 1, 2023.

STATUS:

An interview committee and timeline need to be discussed

RECOMMENDATION:

This action item is reserved for the School Committee to discuss the next steps to replace the Director of Finance & Operations.

Recommended by:

Recommended by the Superintendent:

A handwritten signature in blue ink that reads "Mary A. Murphy".

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
AND ACTION COMPILATION SHEET-page 2**
SUBJECT: Gifts/Grants to MPS from various sources

**Agenda Item #9D Gifts/Grants
for School Committee Meeting
of January 9, 2024**

Person(s) preparing Agenda item: Patricia Sibilio on behalf of Marlborough Public Schools Staff
Listing of Attachments: Gift/Grant forms:

Grantor/Donor	Beneficiary and Purpose	Amount/Value
9. O'Connor Studios	Kane Elementary School	\$ 1,296.35
	Richer Elementary School	1,291.34
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
10. O'Connor Studios	Whitcomb School	\$ 1,367.56
	Jaworek Elementary School	1,844.22
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
11.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
12.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
13.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
14.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
15.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
16.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		

RECOMMENDATION: That the School Committee accept these gifts and grant monies.
Recommended by the Superintendent: signature on file
Listing of votes attested to by the Chair, Mayor Arthur Vigeant, or the person acting as chair,

_____ Date January 9, 2024

(name of person if other than Mayor)

Original to Grants Manager, copy to Secretary

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
AND ACTION COMPILATION SHEET**

**Agenda Item #9D Gifts/Grants
for School Committee Meeting
of January 9, 2024**

SUBJECT: Gifts/Grants to MPS from various sources

Person(s) preparing Agenda item: Patricia Sibilio on behalf of Marlborough Public Schools Staff

Listing of Attachments: Gift/Grant forms:

Grantor/Donor	Beneficiary and Purpose	Amount/Value
1. Brigham Family Trust	MHS-Panther Den	\$ 5,063.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
2. Samantha Perlman	MPS	\$400.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
3. Boston Scientific	MPS	\$ 750.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
4. Marlborough Rotary Club	MPS	\$2,000.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
5. Boston Scientific	MPS	\$ 125.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
6. Hannaford Supermarkets	Richer Elementary School	\$264.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
7. Box Tops for Education	Whitcomb School Kane Elementary School	\$ 107.50 60.30
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
8. O'Connor Studios	Early Childhood Center Goodnow Brothers Elementary School	\$716.20 2,049.99
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		

RECOMMENDATION: That the School Committee accept these gifts and grant monies.

Recommended by the Superintendent: signature on file

Listing of votes attested to by the Chair, Mayor Arthur Vigeant, or the person acting as chair,

_____ Date January 9, 2024

(name of person if other than Mayor)

Original to Grants Manager, copy to Secretary

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Acceptance of monetary donation from Marlborough Brigham Family Trust

Person(s) preparing Agenda Item: Dan Riley

Title: Principal, Marlborough High School

Listing of Attachments (supporting documentation):
Notification of Gift Form

BACKGROUND:

Marlborough High School received a monetary donation from Marlborough Brigham Family Trust to help support the MHS Panther Den

STATUS:

The donation has been forwarded to Karen Rundlett, to be placed in the MHS Gift Account for use by the Marlborough High School Panther Den for future expenses.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 11/2007
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
17 Washington Street Marlborough, MA 01752

*Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be **emailed** as an attachment to: psibillo@mps-edu.org and krundlett@mps-edu.org and a **hard copy, with signature, sent via interoffice** to Karen Rundlett, DEC*

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Pam VanBuskirk

Date: 12/11/2023

Position: Administrative Assistant

Building: High School

Coordinating Principal/Director/Teacher: Dan Riley

Funding Source (foundation, corporation, person, etc.): Marlborough Brigham Family Trust

Amount of Gift: 5,063.00

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Describe Purpose or Conditions of Gift:

MHS was provided this donation to help support the MHS Panther Den.

Describe How Gift Will be Spent:

Monies will be spent to fund future projects, events and activities for the MHS Panther Den.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Coat Donation

Person(s) preparing Agenda Item: Kayla Flaherty-Dawson

Title: Wraparound Services Coordinator

Listing of Attachments (supporting documentation):
Gift Form

BACKGROUND:

Former City Councilor Samantha Perlman conducted a coat drive and wanted the children's coats received to go to MPS students in need.

STATUS:

The donation of winter coats will be used to support students who are in need of winter coats and whose families are experiencing financial challenges. Wraparound coordinators will work with school adjustment counselors to identify students in need.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation of coats.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Kayla Flaherty-Dawson

Date: 1/2/23

Position: Wraparound Services Coordinator

Building: DEC

Coordinating Principal/Director/Teacher: Jody O'Brien

Funding Source (foundation, corporation, person, etc.): Samantha Perlman

Amount of Gift: 15 winter jackets

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ 300-400

About 15 new and used winter jackets for children in a variety of sizes

Description of Donated Goods:

New and used winter coats in childrens sizes

Describe Purpose or Conditions of Gift:

Purpose of donation is to support MPS students who need coats and whose families may be struggling financially.

Describe How Gift Will be Spent:

Wraparound coordinators will work with school adjustment counselors to identify students in need and distribute coats.

Principal/Director's Approval

☒ Approved ☐ Disapproved

Superintendent of Schools:

☒ Approved ☐ Disapproved

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Boston Scientific Donation

Person(s) preparing Agenda Item: Patricia Sibilio

Title: Executive Assistant to the Superintendent

Listing of Attachments (supporting documentation):

Gift Form

BACKGROUND:

A winter clothing drive was made possible through MPS collaboration with Boston Scientific's HOLA (Hispanic Organization for Leadership & Organization) Employee Resource Group.

STATUS:

Donation of warm clothing was made and the wrap around coordinators have been overseeing distribution.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation from Boston Scientific's HOLA employee resource group.

Recommended by:

Recommended by the Superintendent:

A handwritten signature in blue ink that reads "Mary A. Murphy".

6/2017



MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Patricia Sibilio

Date: January 4, 2024

Position: Executive Assistant to the Superintendent

Building: DEC

Coordinating Principal/Director/Teacher: Mary Murphy, Superintendent

Funding Source (foundation, corporation, person, etc.): Boston Scientific

Amount of Gift:

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ 750.00

Description of Donated Goods:

Warm winter clothing

Describe Purpose or Conditions of Gift:

Clothing will be distributed through the warp around coordinators in coordination with the school adjustment counselors.

Describe How Gift Will be Spent:

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Holiday Donations

Person(s) preparing Agenda Item: Kayla Flaherty-Dawson

Title: Wraparound Services Coordinator

Listing of Attachments (supporting documentation):
Gift forms

BACKGROUND:

The Rotary Club of Marlborough supports many charitable efforts throughout the community.

STATUS:

The donation from the Rotary Club will be used specifically to support families with teenage children, who are left out of other holiday gift help programs. Wraparound coordinators will work with school adjustment counselors to identify families needing assistance during the holidays.

RECOMMENDATION:

That the School Committee accept, with gratitude, the gifts from the Rotary Club of Marlborough.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

*Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be **emailed** as an attachment to: psibillio@mps-edu.org and krundlett@mps-edu.org and a **hard copy, with signature, sent via interoffice to Karen Rundlett, DEC***

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Kayla Flaherty-Dawson

Date: 12/18/23

Position: Wraparound Services Coordinator

Building: DEC

Coordinating Principal/Director/Teacher: Jody O'Brien

Funding Source (foundation, corporation, person, etc.): Marlborough Rotary Club

Amount of Gift: \$2,000

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ \$2,000

The Rotary Club would like to donate \$2,000 worth of gift cards to be provided to MHS students in financial need at the holidays.

Description of Donated Goods:

\$50 Target & Walmart gift cards

Describe Purpose or Conditions of Gift:

The purpose of this donation is to support families who are struggling financially in providing holiday gifts for their teenage children, as this population is often left out of the typical holiday drives that are geared towards young children.

Describe How Gift Will be Spent:

Gift cards will be distributed to families identified by the Wraparound Coordinators and MHS School Adjustment Counselors as needing assistance to provide holiday gifts to their teenage children.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Holiday Donations

Person(s) preparing Agenda Item: Jacqueline Skevofilax Torres

Title: Wraparound Services Coordinator

Listing of Attachments (supporting documentation):
Gift forms

BACKGROUND:

Boston Scientific supports many charitable efforts throughout the community and volunteers within Marlborough Public Schools.

STATUS:

The donation from the Boston Scientific will be used specifically to support families who need help with buying holiday gifts and groceries during winter break. Wraparound coordinators will work with school adjustment counselors to identify families needing assistance during the holidays.

RECOMMENDATION:

That the School Committee accept, with gratitude, the gifts from Boston Scientific.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be emailed as an attachment to: psibilio@mps-edu.org and krundlett@mps-edu.org and a hard copy, with signature, sent via interoffice to Karen Rundlett, DEC

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Jacqueline Skevoilax Torres

Date: 12/28/23

Position: Wraparound Services Coordinator

Building: DEC

Coordinating Principal/Director/Teacher: Jody O'Brien

Funding Source (foundation, corporation, person, etc.): Boston Scientific

Amount of Gift: \$125

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ 125

Boston Scientific would like to donate \$125 worth of gift cards to be provided to MPS students in financial need at the holidays.

Description of Donated Goods:

\$25 Walmart gift cards

Describe Purpose or Conditions of Gift:

The purpose of this donation is to support families who are struggling financially in providing holiday gifts and buying groceries during winter break as that students will be home and will not be receiving meals at school.

Describe How Gift Will be Spent:

Gift cards will be distributed to families identified by the Wraparound Coordinators as needing assistance to provide holiday gifts and/or groceries.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Acceptance of Hannafords monetary donation

Person(s) preparing Agenda Item: Olivia Taralli

Title: Administrative Assistant

Listing of Attachments (supporting documentation):
Notification of gift form

BACKGROUND:

Richer Elementary School received a monetary donation from the Hannaford Helps Schools Program fundraiser

STATUS:

Richer School has received a monetary donation from Hannaford Supermarket. The check is for \$264.00 and is requested to be deposited in the Richer School activity fund.

RECOMMENDATION:

That the school committee accept, with gratitude, the donation of the gift.

Recommended by:

Lisa Richards

Recommended by the Superintendent:

Mary A Murphy

6/2017



MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Olivia Taralli

Date: 12-19-23

Position: Administrative Assistant

Building: Richer Elementary School

Coordinating Principal/Director/Teacher: Lisa Richards, Principal

Funding Source (foundation, corporation, person, etc.): Hannafords Supermarket

Amount of Gift: \$264.00

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Funds raised by the community for Richer School during the 2023 Hannaford Helps School Program.

Describe Purpose or Conditions of Gift:

To Richer Elementary School

Describe How Gift Will be Spent:

Student Activities

Lisa Richards

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item #9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Acceptance of check for \$107.50 from Box Tops for Education

Person(s) preparing Agenda Item: Christine Dolan

Title: Interim Principal

Listing of Attachments (supporting documentation):
check in the amount of \$107.50

BACKGROUND:

Box Tops for Education donates monies to schools when parents/staff sign up and return box tops on designated items when shopping for specific items.

STATUS:

The donation will be forwarded to Karen Rundlett, to be placed in an account for use by the Whitcomb School.

RECOMMENDATION:

That the school committee accept with gratitude the donation of \$107.50 for the students of the Whitcomb School.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Christine Dolan

Date: December 27, 2023

Position: Interim Principal

Building: Whitcomb

Coordinating Principal/Director/Teacher:

Funding Source (foundation, corporation, person, etc.): Box Tops

Amount of Gift: 107.50

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Check for \$107.50

Describe Purpose or Conditions of Gift:

Describe How Gift Will be Spent:

Monies will be spent on materials/programs that benefit Whitcomb students and activities in the upcoming school year.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Box Tops For Education

Person(s) preparing Agenda Item: Kalliope Pantazopoulos

Title: Principal

Listing of Attachments (supporting documentation):
Gift Form

BACKGROUND:
Box Tops For Education

STATUS:

Kane School received a check from Box Tops For Education. The funds, \$60.30, will be deposited in the Kane School activity account.

RECOMMENDATION:

That the School Committee accepts the donation, with gratitude.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Julde Vieira

Date: January 04, 2024

Position: Administrative Assistant

Building: Kane

Coordinating Principal/Director/Teacher: Kalliope Pantazopoulos

Funding Source (foundation, corporation, person, etc.): Box Tops for Education

Amount of Gift: \$60.30

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Box Tops for Education

Describe Purpose or Conditions of Gift:

Box Tops for Education earnings

Describe How Gift Will be Spent:

Kane School Gift Account

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Donation from O'Connor Portraiture, Inc.

Person(s) preparing Agenda Item: Jillian Regan

Title: Director of ECC

Listing of Attachments (supporting documentation):
Gift Form/Check

BACKGROUND:

Donation from O'Connor Portraiture, Inc. to be used to enhance student programs at the Early Childhood Center.

STATUS:

Check to be deposited in the ECC account.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation of \$716.21 for MPS Early Childhood Center.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Jillian Regan

Date: 1/3/2024

Position: Director

Building: Early Childhood Center

Coordinating Principal/Director/Teacher: Andrew Bernabei

Funding Source (foundation, corporation, person, etc.): O'Connor Portraiture, Inc

Amount of Gift: \$716.20

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:
Check #0615

Describe Purpose or Conditions of Gift:
Donation

Describe How Gift Will be Spent:
For student programs

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item #9D

For School Committee Meeting of

Janaury 9, 2024

SUBJECT: Acceptance of \$2,049.99 from O'Connor Portraiture, Inc. for the Goodnow Brothers Elementary School.

Person(s) preparing Agenda Item: Amy Mulkerin

Title: School Principal

Listing of Attachments (supporting documentation):

Gift Form

BACKGROUND:

O'Connor Portraiture, Inc. donates monies to the students of Goodnow Brothers Elementary School after each time they visit for a photo session with students.

STATUS:

The donation has been forwarded to Karen Rundlett, to be placed in an account for use by Goodnow Brothers Elementary School.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation of \$2,049.99 for Goodnow Brothers Elementary School.

Recommended by:

Amy Mulkerin

Recommended by the Superintendent:

Mary A Murphy



MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Amy Mulkerin

Date: December 28, 2023

Position: School Principal

Building: Goodnow Brothers Elementary School

Coordinating Principal/Director/Teacher:

Funding Source (foundation, corporation, person, etc.): O'Connor Studios

Amount of Gift: \$2,049.99

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:
Check from student photo session

Describe Purpose or Conditions of Gift:

Describe How Gift Will be Spent:
Monies will be spent for programs/materials that benefit Goodnow Brothers Elementary School students.

Amy Mulkerin

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Gift Donation

Person(s) preparing Agenda Item: Kalliope Pantazopoulos

Title: Principal

Listing of Attachments (supporting documentation):
Notification of Gift Form

BACKGROUND:

O'Connor Studios returns a commission to the school for Fall Photos.

STATUS:

Kane School received a check from O'Connor Studios. The check is for \$1,296.35 and is requested to be deposited in the Kane School gift account.

RECOMMENDATION:

That the School Committee accept the funds, with gratitude.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Julde Vieira

Date: December 13th, 2023

Position: Administrative Assistant

Building: Kane

Coordinating Principal/Director/Teacher: Kalliope Pantazopoulos

Funding Source (foundation, corporation, person, etc.): O'Connor Studios

Amount of Gift: \$1,296.35

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

O'Connor Studios returns a commission to the school for Fall Photos.

Describe Purpose or Conditions of Gift:

To Francis J. Kane Elementary School

Describe How Gift Will be Spent:

To be used for student programs or activities at the Kane School

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Acceptance of O'Connor Studios monetary donation

Person(s) preparing Agenda Item: Olivia Taralli

Title: Administrative Assistant

Listing of Attachments (supporting documentation):
Notification of Gift form

BACKGROUND:

Richer Elementary School received a monetary donation from O'Connor Studios as commission for using their business for school photos.

STATUS:

Richer School has received a monetary donation from O'Connor Studios. The check is for \$1,291.34 and is requested to be deposited in the Richer School activity fund.

RECOMMENDATION:

That the school committee accept, with gratitude, the donation of the funds

Recommended by:

Lisa Richards

Recommended by the Superintendent:

Mary A Murphy



MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Olivia Taralli

Date: 12-19-23

Position: Administrative Assistant

Building: Richer Elementary School

Coordinating Principal/Director/Teacher: Lisa Richards, Principal

Funding Source (foundation, corporation, person, etc.): O'Connor Studios

Amount of Gift: \$1,291.34

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Funds received are commission for using O'Connor Studios for fall school pictures.

Describe Purpose or Conditions of Gift:

to Richer Elementary School

Describe How Gift Will be Spent:

Student Activities

Lisa Richards

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item #9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Acceptance of check in the amount of \$1,367.56 from O'Connor Potrait Studios

Person(s) preparing Agenda Item: Christine Dolan

Title: Interim Principal

Listing of Attachments (supporting documentation):

Gift Form

BACKGROUND:

O'Connor studios donates monies to the students of Whitcomb Middle School after each time they visit for a photo session with students.

STATUS:

The donation has been forwarded to Karen Rundlett to be placed in an account for use by the Whitcomb School.

RECOMMENDATION:

That the School Committee except with gratitude, the donation of \$1,367.56, for the Whitcomb School.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Christine Dolan

Date: December 19, 2023

Position: Interim Principal

Building: Whitcomb

Coordinating Principal/Director/Teacher:

Funding Source (foundation, corporation, person, etc.): O'Connor Portrait Studios

Amount of Gift: \$1,367.56

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

A check in the amount of \$1,367.56 for student activities

Describe Purpose or Conditions of Gift:

Describe How Gift Will be Spent:

Monies will be spent on programs/materials that benefit Whitcomb students and activities in the upcoming school year.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 9, 2024**

SUBJECT: Acceptance of a 1,844.22 commission check from O'Connor Studios

Person(s) preparing Agenda Item: Rupal Patel

Title: Principal, Charles Jaworek Elementary School

Listing of Attachments (supporting documentation):

Gift Form

BACKGROUND:

The commission check is solely for the benefit of the school.

Example: Funding of some student materials.

STATUS:

The commission check has been forwarded to Karen Rundlett to be deposited in the Charles Jaworek Elementary gift account.

RECOMMENDATION:

That the school committee accept the commission check of \$1,844.22 for the Marlborough Public Schools.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 11/2007
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
17 Washington Street Marlborough, MA 01752

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ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Rupal Patel

Date: 1/4/23

Position: Principal

Building: Charles Jaworek Elementary School

Coordinating Principal/Director/Teacher:

Funding Source (foundation, corporation, person, etc.): O'Connor Studios

Amount of Gift: 1,844.22

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Describe Purpose or Conditions of Gift:

To benefit the students of Marlborough Public Schools

Describe How Gift Will be Spent:

Funding student materials, events & programs

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 9, 2024